



Sustainability Transportation Manager

The City of South Portland is currently seeking a 37.5 hour a week full-time Sustainability Transportation Manager to join our Sustainability team. This is an opportunity to join a well-run city and play a part in serving our community with further opportunities for professional growth. We are seeking a steady individual with solid communication skills to collaborate with our Sustainability Director and to act as a resource for the Planning Division, Public Works Department, South Portland Bus Service, and all City departments.

Position Summary:

The purpose of this position is to reduce greenhouse gas emissions associated with South Portland's transportation sector and manage the City's sustainable transportation efforts. The Sustainability Transportation Manager will work under the Sustainability Director and work closely with the Planning Division, Public Works Department, South Portland Bus Service, and all City departments.

The position will have two primary focuses: developing incentives and building the infrastructure needed to transition to electric vehicles and facilitating a substantial mode shift to public transportation, biking, and walking. It will also include, to a lesser degree, broader initiatives in sustainability, planning, municipal operations, anti-idling, and alternative fuels.

The position will have a strong emphasis on education and outreach, garnering support for City policies and programs, and working with the One Climate Future team to promote sustainability initiatives. It will also frequently include representing the City at relevant regional and state-level events and meetings, building partnerships designed to achieve South Portland's transportation goals, facilitating inter-departmental coordination, and presenting in front of the City Council and various City committees.

Work is performed under the guidance and direction of the Sustainability Director. The position has no direct supervision of any permanent staff, but may have seasonal responsibility to direct the work of student interns.

Education: Bachelor's degree in transportation planning, urban and/or environmental planning, sustainability, or a related field required.

Experience: Two years' work experience related to sustainability or transportation required. Experience with outreach and education, program development, and report writing preferred. Experience with Windows/Microsoft Office platform for daily work and GIS software for data management and visualization also preferred.

Must have a flexible schedule with the ability to work hours outside normal office hours including occasional evenings, weekends and holidays.

Benefits: The City of South Portland offers competitive pay and a robust selection of employee benefits, including an excellent health plan with affordable family coverage, matched retirement options, dental, vision, life, income protection, long term disability, flexible spending accounts and more. The City also offers health insurance “payment-in-lieu” and professional development opportunities. We offer thirteen (13) paid holidays, fifteen (15) sick days annually, two (2) personal days, and vacation commensurate with relevant experience. The City of South Portland is proud of its talented and dedicated workforce and provides employees job stability; a positive, family friendly workplace where work/life needs are valued and supported; and the support, encouragement and tools for successful careers. The City of South Portland values diversity and inclusion in the workplace, and embraces sustainable operations. Come join our team dedicated to service excellence!

Starting Salary Range: \$26.43 - \$30.13/hour (\$51,538- \$58,753 annually) depending on experience. This position is eligible for annual step increases, and possible annual cost of living increases as approved by the City Council.

Applications will be accepted until position is filled. First round interviews will be determined for all who apply on or before Friday, January 26, 2024.

Job description and fillable application are available on our website at www.southportland.org.

To apply please send a cover letter, resume, application and three professional references to apply@southportland.org, or mail them to us at:

**City of South Portland
Genny Dyer, Human Resources Generalist
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EOE**